



*CORPORATION OF THE  
COUNTY OF GREY*

**COMMITTEE REPORT**  
HDR-SS-9-11

**TO:** Social Services Committee  
**FROM:** Rick Moore, Housing Manager  
**MEETING DATE:** January 12, 2011  
**PURPOSE:** Housing Manager's Report

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**RECOMMENDATION**

For information only.

**BACKGROUND**

**Community Relations Worker - Maternity Leave Replacement**

Lisa Campbell, Community Relations Worker is off on a 1 year maternity leave as of January 7, 2011. We wish her all the best with her new baby.

A one year CRW contract position was advertised and 33 applications were received. After the job competition process was completed we are pleased to present the successful candidate, Nikki Gibbons. Nikki resides in Meaford and has a great wealth of experience in programming with children and their families. Nikki worked for 9 years at the Military Family Resource Centre at the Meaford base. Nikki is trained in Early Childhood Education and was instrumental in the start up of the Early Childhood Program at the base.

In working with the children it became apparent that the kids required other programming and that led to the opening of a Youth Centre in Meaford, "The Out-Post" to support children and youth including those with developmental challenges. Nikki progressed and became the Child and Youth Coordinator at the base for 4 years and then the Marketing and Communications Coordinator for 2 years. Nikki has a wealth of experience and is skilled at partnering children and adults with special needs with the appropriate support agencies.

Nikki has just completed 8 days of orientation with Lisa and we welcome her to the Housing Team.

**Bed Bug Update**

Bed Bugs continue to have a foot hold in Owen Sound. The bugs have been in our area for the past 4 years and have a solid footing in some of our RGI units. The building most

affected is Parkway Apartments located at 305 14th Street West in Owen Sound. This is the largest building in the portfolio with 187 apartments located in an 8 story building. There are minor bed bug issues in other Owen Sound buildings but the bulk of the problem is in the larger building where there is more unit turn over and more people coming in and out of the building. We have a pest control specialist company, Aamcott Pest Control. They treat the hallways and common areas of the Owen Sound buildings on a monthly basis. When tenants report sightings of bugs a staff person visits the unit and reviews the Bed Bug Protocol with the tenant. This protocol is in picture and word format so it may be easier for the tenants to follow along. Information is in the protocol to help the tenant prepare their unit for the scheduled treatment. The tenant must stay out of the unit for 6 to 8 hours after the treatment to allow the apartment to air out. If the bed bugs have a foot hold in the unit it usually takes 3 to 5 treatments to gain control. This is time consuming and takes a toll on the tenant as you can only retreat the unit every 3 weeks.

In 2009 there were 35 units treated at the Parkway building. In 2010 we treated 50 units and 23 were treated multiple times. The 2010 budget for pest control treatments was \$59,000 and to date we have spent \$45,100. Grey County Housing continues to provide ongoing education and support to tenants affected by Bed Bugs.

**FINANCIAL/STAFFING/LEGAL/IT CONSIDERATIONS:**

n/a

Respectfully Submitted

Rick Moore,  
Housing Manager



# GREY COUNTY HOUSING

595 9th Avenue East  
Owen Sound ON N4K 3E3

(519) 376-5744  
1-800-567-GREY  
Fax: (519) 376-0445

## Preparation for Treatment

1. **REMOVE all clutter** from the unit.



2. **VACUUM**

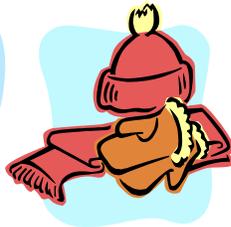


- |    |                                |
|----|--------------------------------|
| __ | Mattress                       |
| __ | Couches                        |
| __ | Mats                           |
| __ | Floors                         |
| __ | Baseboards                     |
| __ | Handles                        |
| __ | crevices                       |
| __ | buttons                        |
| __ | heaters                        |
| __ | Under kitchen cupboards        |
| __ | Under bath vanity, tub, toilet |

3. Vacuum contents **MUST** be **BAGGED, SEALED** and taken directly to **OUTSIDE DUMPSTER IMMEDIATELY!**  
**DO NOT LEAVE CONTENTS VACUUMED UP IN VACUUM OR IN THE GARBAGE IN THE UNIT**



4. **BAG & SEAL ALL CLOTHING/PILLOWS/LINENS/BLANKETS** *Including hats, shoes, scarves, jackets, gloves, socks, bed skirts, box spring covers table cloths, all closet items, chair covers, throws, oven mitts, tea towels, towels, decorative pillows, plush toys...*



5. **EMPTY LINEN/CLOTHING ITEMS from bags and place DIRECTLY IN DRYER ON HIGH HEAT (60 DEGREES) FOR A MINIMUM OF 20 MINUTES** *Some Laundromats do not have heat settings that heat up to the mandatory 60 degrees.*



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## 6. DISCARD CLOTHING/LINEN TRANSFER BAGS INTO A SEALED BAG AND TAKE IMMEDIATELY DIRECTLY TO THE DUMPSTER OUTSIDE WHILE CLOTHING/LINENS ARE DRYING

(They may contain live bugs or eggs.)



## 7. DO NOT RETURN TREATED (HEATED) LINENS/CLOTHING TO UNIT UNTIL AFTER UNIT TREATMENT IS COMPLETE.



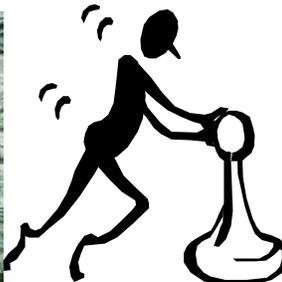
## 8. BOOKSHELVES, NIGHT TABLES, PLANT STANDS MUST BE EMPTIED AND CLEANED. PLACE CONTENTS IN SEALED BAGS & LEAVE IN THE UNIT TO BE TREATED. MOVE FURNITURE 1 FOOT AWAY FROM ALL WALLS. *You will not be able to wash these items for 30 days to keep the residual on the furniture.*



EMPTY



SEAL



MOVE



STRIP BEDS

## 9. IF YOU HAVE CHILDREN ALL TOYS MUST BE WASHED IN HOT SOAPY WATER ALL PLUSH TOYS ARE TO BE INCLUDED IN DRYER TREATMENT



HOT SOAPY WATER



DRYER 20min 60 degrees see step # 5

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# Treatment Day

*The Technicians are ready to come in to treat your unit!*



Leave

your



with your



Pets

for



6-8 hours

*You can return to your unit after 6-8 hours. Follow “Post Treatment Details” for the next 30 days. If you will not be home to let the Pest Control Company in then leave your door unlocked.*



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## Post Treatment Details

It is crucial that you do the following to ensure spray treatment is successful! Failure to comply may result in continued infestation. Please note, it can take up to 30 days to see FULL Bed Bug Control.

**1. DO NOT USE CLEANERS ON TREATED FURNITURE & DO NOT WASH FLOORS for 30 DAYS.** There is residual around the perimeter of the floors and furniture of your unit. This residue will continue to be effective for 30 days after spray treatment. Bed Bugs LOVE WOOD and CREVICES such as baseboards. As long as the residue remains, it WILL KILL Bed Bugs if they touch it for up to ONE MONTH.



**2. IF YOU HAVE CARPET, DO NOT SHAMPOO IT FOR 30 DAYS. VACUUM, VACUUM, VACUUM** each and every day to pick up eggs and dead bugs. Place Vacuum contents in sealed bag and deliver directly to dumpster outside.



**3. DO NOT USE RAID OR OTHER PEST REPELLANT PRODUCTS.** These products WILL SPREAD the infestation.



**4. DO NOT REMOVE FURNITURE FROM UNIT.**



If furniture needs to be removed, it requires a specific procedure. Please Contact your Property Supervisor directly for those details!