
Agendas, Meeting and Resolutions Policy

Approved by: County Council

Date Approved: October 4, 2011

Last Revision Date: October 2011

Replaces:

Scheduled for Review by: 2016

Policy Number: G-GEN-002

Section: Governance

Sub Section: General

References and Related Documents

[Municipal Act 2001](#)

[By-law 4775-12 Procedural By-law](#)

[Agendas for Committee Meetings Procedure](#)

[Record of Council and Committee Meetings Procedure](#)

[Management of Resolutions from Other Municipalities Procedure](#)

[Agendas for Council Meetings Procedure](#)

[Closed Meeting Procedure](#)

[Closed Meeting Investigator Procedure](#)

Policy Statement

Where not covered by legislation or the Procedural By-Law, the County of Grey shall establish procedures to ensure the efficient and effective administration of agendas, meetings and resolutions.

Purpose

Council and Committee meetings are governed by the Municipal Act, 2001 and the Procedural By-Law. This policy augments the Municipal Act and the Procedural By-Law by establishing detailed procedures to support the administration of agendas, resolutions and other meeting related activities.

Scope

This policy addresses procedures relating to agendas, meetings and resolutions including but not limited to deadline for agenda submissions, conduct at Council Meetings and the processing of resolutions.